

MEENAKSHI ENTERPRISES LIMITED

CIN: L51102TN1982PLC009711

Regd. Office: Portion No.F, Old No.24, New No.45, Venkata Maistry Street, Mannady, Chennai – 600001

email: investor@melnbc.com, Website: www.melnbc.com

NOTICE OF POSTAL BALLOT E-VOTING

Members are hereby informed that pursuant to Section 110 and other applicable provisions, if any of the Companies Act,2013 (the Act) read with Rule 22 of the Companies (Management and Administration) Rules,2014 (the Rules), Regulation 44 of the Securities and Exchange Board of India (Listing obligation and Disclosure requirement) Regulation,2015 (the SEBI Listing Regulation) read with relevant Circulars issued by MCA in view of COVID-19 Pandemic, the Company has completed the dispatch of Postal Ballot Notice on 5th January, 2022 only through electronic mode to all those members of the Company whose email address are registered with the Company or with the Depositories as on 31st December, 2021 (Cut-off date). The requirement for sending physical copy of the Postal Ballot Notice and Postal Ballot Form has been dispensed with MCA circulars.

Members are hereby informed that

1. The Special business (a) for confirmation and ratification of appointment of Independent Directors, Non – executive Directors, Promoter Executive Directors and the Managing Director. (b) Reclassification of Promoters (c) Appointment of Statutory Auditors (d) Increase In Borrowing powers of the Company upto 175 Crores (d) Approval under section 180(1)(a) of Companies Act, 2013 and (e) Increase in authorized share capital and consequential amendment in memorandum of association of the company
2. The Board of Directors has appointed Mrs. Lakshmmi Subramanian, Practicing Company Secretary as Scrutinizer to conduct the Postal Ballot including e-voting process in fair and transparent manner. As required under Rule 22of the (Management and Administration) Rules,2014, the Company has engaged the services of Central Depository Services Limited(CDSL) to provide the electronic voting facility to the members of the Company
3. The e-voting commences on Wednesday, 5th January, 2022 at 9.00 am (IST) and ends on Thursday, 3rd February, 2022 at 5.00 pm (IST) and thereafter, the remote e-voting shall be blocked and voting shall not be allowed beyond the said time.
4. Only those members whose names are recorded in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories as on cut off date, i.e. 31st December, 2021 are entitled to cast their votes.
5. Members who have not received the postal Ballot Notice may write to investor@melnbc.com and obtain the same.
6. If you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (FAQs) and e-voting manual available at www.melnbc.com under help section or write an email to helpdesk.evoting@cdslindia.com or contact at 022-23058738 and 022-23058542/43.
7. All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Sr. Manager, (CDSL,) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call on 022-23058542/43.

Members who have not registered their mail address may temporarily get their e-mail address registered with the Company's RTA by clicking their link: <https://www.purvashare.com/email-and-phone-updation/> and following the registration process as guided thereafter. Post successful registration of the email, the Members would get soft copy of the Notice and the procedure for e-voting along with the user id and password to enable e-voting for this Postal ballot. In case of any queries, Members may write to the RTA at support@purvashare.com or can contact for support at Tel: 022-2301 6761.

The Postal Ballot notice is available on the Company website, www.melnbc.com, BSE website www.bseindia.com and on the website of CDSL at www.evotingindia.com . Results of Postal ballot shall be declared on or before Friday, 4th February, 2022 and shall be communicated to BSE Limited and shall be also placed on the Company website at www.melnbc.com.

For MEENAKSHI ENTERPRISES LIMITED

Sd/-

Place: Chennai

Date: 05.01.2022

Disola Jose Koodaly
Executive Director